

INFORMATION FOR AUTHORS

Types of Articles

In pursuit of its aims, the *PJP* will publish various types of articles: (a) regular research reports, (b) short research reports, (c) theoretical review articles, (d) general articles on psychology in the Philippines, (e) book reviews, and other types of articles that may be invited and/or approved by the Editors.

Regular research reports describe original research papers that describe empirical work that represents a significant addition to psychological knowledge in any of the major areas of psychology science. Regular research reports should be no more than 8,000 words, and should include an abstract of no more than 200 words; the reference list cannot exceed 50 items.

Short research reports describe original research papers that describe empirical work that either (a) replicates findings previously published in the international research literature, (b) validates theories, hypotheses, methods, and psychological instruments developed in other countries, or (c) presents preliminary or exploratory findings that present innovations in theory, method, or analysis. Short research reports should be no more than 4,000 words, and should include an abstract of not more than 150 words; the reference list cannot exceed 30 items.

Theoretical review articles present either a tutorial, a critical review, and/or a metanalysis of Philippine research on a research problem or research method that relates Philippine research to global research on the same topic. Theoretical review articles should be no more than 8,000 words, and should include an abstract of not more than 200 words; the reference list cannot exceed 50 items.

General articles give perspectives on problem, issues, and/or new developments pertaining to research, teaching, and practice of psychology in the Philippines, or to psychology in Philippine society, government, or social problems. General articles should be no more than 6,000 words, and should include an abstract of not more than 150 words; the reference list cannot exceed 50 items.

Book reviews provide critical commentaries on psychology books published in the Philippines, books authored or co-authored by Filipino psychologists, or edited books with contributions by Filipino psychologists. Book reviews should be no more than 2,000 words, and should not include an abstract; the reference list cannot exceed 5 items.

Articles that do not fall under any of the five types described above, but that fit the aims and scope of the *PJP* may be invited by or proposed to the Editors.

Preparation and Submission of Manuscript

All manuscripts must be prepared following the style of the *Publication Manual of the American Psychological Association* (6th Edition); all prescriptions regarding the handling of references, tables, figures, headings and subheadings, abbreviations, symbols, among others must be followed. Permission from the copyright owner should be included for use of any figure previously published elsewhere.

Only electronic versions of the manuscripts will be accepted. Manuscripts must be prepared using any readily available word processing software.

Authors should submit at least three separate document files:

1. Title page: this contains the following: (a) title of manuscript, (b) running head, (c) author(s), (d) author affiliation, (e) contact information of the corresponding author including postal address, phone, fax, and email address;
2. Manuscript: authors should remove all personal information in the actual manuscript, and should ensure that the actual manuscript contains no information that may indicate the identity of the authors.
3. Cover letter: addressed to The Editor indicating the intention to submit the manuscript to the *PJP* and the type of article being submitted (i.e., regular research report, book review, etc.). The letter should also affirm that the authors complied with all ethical guidelines related to research (see *Ethical Principles and Guidelines for Philippine Psychologists*), and that the manuscript being submitted has not been published in any form previously, and is not currently being considered for publication in any form elsewhere.

All submissions are done electronically; no submissions with hardcopies of the manuscripts will be accepted. Authors should email their submissions to PJPEditor@yahoo.com.

Peer-Review Policy and Procedures

Upon submission, the Editor or one of the Associate Editors reads the manuscript and decides whether it is likely to be competitive for publication. Within two to three weeks of submission, authors are notified by email that their manuscript either (a) has been declined without review or (b) has been sent to referees for peer-review. For manuscripts that are reviewed, authors can expect a decision within 90 days after submission. The editorial decision for such manuscripts shall be one of the following: (a) acceptance with routine or minor revisions, (b) revise and resubmit, or (c) rejection.

The *PJP* implements a double blind peer review policy. It also seeks to implement a constructive peer review policy, wherein referees are encouraged to provide authors with detailed comments that would help authors improve their manuscripts for publication.

Manuscripts that are accepted will be subject to edited to improve readability and effectiveness. Prior to actual publication, authors will be asked to review the pre-publication proofs of their manuscript, and to supply corrections and/or missing information.

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